



## **Unsolicited Grant Application – Stage 1 Concept/Idea Questions**

*This is provided for your benefit while preparing your proposal. Please note, all grant requests must be submitted through the Foundation for Community Health's [online grantee portal](#). Paper applications submitted by email or mail will not be accepted.*

### **I. Organization Information**

1. Name of Organization
2. Organization Address
3. Telephone Number
4. EIN #
5. Name of Executive Director
6. Executive Director Phone
7. Executive Director Email Address
8. Is the organization a 501(c) 3? Yes or No
9. If 'No', Is there another organization acting as a fiscal agent for this project?

If 'Yes':

Name of Fiscal Agent

Fiscal Agent Executive Director

Fiscal Agent Telephone Number

If 'No':

Is the organization one of the following:

A state public agency

A municipal public agency

**II. Project Contact Information**

1. Name of Project Lead
2. Project Lead Email Address
3. Project Lead Telephone Number

**III. Funding Request Information**

1. Project Title
2. Project Period
3. Estimated Project Budget (not exclusive to FCH Funding Request)
4. How many years of grant funding from FCH do you seek?

**IV. Project Proposal**

1. Project Purpose

In 2-3 sentences please succinctly describe the purpose of the project. Please note, this cannot be amended if invited to submit a full proposal for funding consideration.

2. Project Proposal

In a brief statement, no more than 800 words, please describe the project that you are seeking funding for. At minimum, this summary should outline:

- The problem you are seeking to address or solve
- The relevance of the request to FCH’s priorities and service area
- The operations of the project or initiative (e.g. what is involved, who is involved)

*Please note, if invited to submit a full proposal you will have the opportunity to provide more details about the proposed project.*

3. Target Population

Please select each county and town within FCH’s service area, the proposed project will target.

|  |  |
|--|--|
| northwest Litchfield County, Connecticut | Canaan<br>Cornwall<br>Goshen<br>Kent<br>Norfolk<br>North Canaan<br>Salisbury<br>Sharon |
| northeast Dutchess County, New York      | Amenia<br>Dover<br>Northeast<br>Pine Plains  |

|                                     |                        |
|-------------------------------------|------------------------|
|                                     | Stanford<br>Washington |
| southeast Columbia County, New York | Ancram<br>Copake       |
| All of FCH's Service Area           |                        |

4. Will the project serve additional communities? Yes or No

If 'Yes':

Please list the additional communities (town and state) the proposed project will target.

5. Please indicate who the proposed project serves (select all).

[Select All that Apply]

Residents

Students

Professionals

An individual organization

A group of organizations

A network or coalition

Other: \_\_\_\_\_

If 'Residents' selected:

Approximately how many residents will the project serve?

If there is a specific subset of residents the proposal will target, please detail this below.

If 'Students' selected:

Approximately how many students will the project serve?

If there is a specific subset of students the proposal will target, please detail this below.

If 'Professionals' selected:

Approximately how many professionals will the project serve?

If there is a specific subset of professionals the proposal will target, please detail this below.

If 'A group of organizations' selected:

Approximately how many organizations will the project serve?

If there are certain types of organizations the proposal will target, please detail this below.

If 'A network or coalition' selected:

Is this a new or existing network or coalition? New or Existing

If 'Existing' selected:

How many members participate in the network of coalition?

6. Does the implementation of the project rely heavily on a partnership with one or more organizations?

Yes or No

## **V. Project Budget**

### 1. Projected Budget

Please describe in general terms what the grant request will be used towards. (e.g. personnel costs, consultant fees, materials).

*Please note, if invited you will be asked to submit a detailed budget for the proposed project, detailing all relevant line items.*

[Short Answer]